



**GUJARAT TECHNOLOGICAL UNIVERSITY**  
(Established under Gujarat Act No. 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી  
(ગુજરાત અધિનિયમ ક્રમાંક: ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref: GTU/SSS/convo\_form/2022/ 1293

Date: 18-03-2022

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Circular:

Subject: To fill convocation form & fees before submission of exam form fees of students of final semester/year (regular) or pending remedial for all courses.

Convocation of the University is held twice every year, i.e. Annual Convocation and Mid-conferment & all the certificate were printed for those students who are eligible for the convocation. The certificate will be issued to those students who have completed the online form filling process also. Sometimes students are not paying convocation fees and not filling the form and so their degree/diploma certificates remain with University.

In the view from above, GTU has introduced to fill the convocation form of Final Degree/Diploma certificate & fees before submission of the exam form fees of the final semester/year (regular)/pending Remedial exams of all courses and Students will be required to enter their residential address, pay fees & other details in the student portal for the same. After Passout i.e. completion of all backlogs/study, if student is eligible to get the Final Degree/Diploma certificate then after the convocation ceremony, University will dispatch eligible students degree/diploma certificates to their mentioned address in the convocation form.

This is issued with the permission of competent authority.

To, All students of 6<sup>th</sup> Sem are here by informed to fill Convocation form for diploma Certificate before filling 6<sup>th</sup> Sem Exam form.



Registrar 19/03/22

CC to:-

- 1) PA/PS to Hon'ble VC
- 2) PA to Registrar
- 3) All section heads of the University
- 4) All the Institutes affiliated with the University for Information and necessary action

Winners of: ICT Enabled University Award E-India - 2009 Manthan Award - 2009